



WE ARE HIRING!

At **ActiveMe 360** we passionately believe that leading an **active** and **healthy** lifestyle can support and improve people's **physical, mental and social wellbeing**. We're looking for a **Swim Programme Manager** who shares our **ACTIVES** as we continue to create a positive, fun work environment. As the Swim Programme Manager you drive exceptional standards, making a real difference in the lives of children who might otherwise leave primary school unable to swim.

Essential:

- Logistics: 1 year (preferred)
- Operations management: 1 year (preferred)
- Licence/Certification:
- DBS certificate (or willing to undertake application) (required)
- driving licence and access to a vehicle (required)
- Safeguarding Certification (preferred)

Job title

Swim Programme Manager

Job Type

Full time

Location

Hampshire / Sussex

Pay

£27,000 - £30,000

Additional Benefits

- 32 days annual leave each year.
- Part of our 360 Reward Scheme (profit share).
- Up to 5% of your annual salary reinvested in your training and development each year.
- Vitality Health Insurance*.
- Work for a social enterprise committed to reinvesting in our communities to change lives.
- Work for a Real Living Wage Employer, ensuring everyone gets paid fairly for the role they perform.





REQUIREMENTS

Fully supported by our operations team, you'll be given **opportunities to develop** within the company as well as a host of thoughtful **benefits**, not to mention a **competitive salary** and becoming part of a profit share scheme, meaning all your hard work will be generously **rewarded**.

You will:

- Oversee the ordering and delivery of all swimming equipment.
- Manage the purchasing of resources and equipment, ensuring accuracy and timely delivery.
- Oversee the logistics for our portable pools, including set-up and move.
- Conduct weekly quality assurance and maintenance checks across all pool locations.
- Conduct site visits for potential and existing partners, including onboarding, pre-delivery activities and completion of partner agreements.
- Collaborate with the Quality Assurance, Training, and Standards Manager to lead team training sessions.
- Observe and support Swim teaching practices to enhance Continuous Quality Improvement (CQI) initiatives.
- Lead recruitment and onboarding processes for the Swim team.
- Conduct regular one-to-one meetings with Swim team members.
- Manage the purchasing of resources and equipment, ensuring accuracy and timely delivery.

Desirable experience:

- Logistics: 1 year (preferred)
- Operations management: 1 year (preferred)
- Licence/Certification:
- DBS certificate (or willing to undertake application) (required)
- driving licence and access to a vehicle (required)
- Safeguarding Certification (preferred)

